



Education and Awareness Grant Application Form

SECTION A – ORGANIZATION INFORMATION

1. Legal name of organization:		
2. Charitable registration number with Canada Revenue Agency:		
3. Previous funding for Education and Awareness Grants?	<input type="radio"/> Yes	<input type="radio"/> No
If yes, please provide title and funding amount received:		
4. Describe your organization’s vision, mission and goals.		

SECTION B – CONTACT INFORMATION

5. Name and title of primary contact person:	
Name:	
Title:	
Telephone:	
E-mail:	
Web site:	
Organization’s Street Address:	Organization’s Mailing Address (if different):

SECTION C – SIGNATURE OF BOARD CHAIR OR DESIGNATE , NOT the signature of the Executive Director

I affirm that this application and the attached documents are accurate and complete. We agree that once funding is provided, any change to the education and awareness project as outlined in the proposal will require the written approval of Prairie Action Foundation. We agree to publicly acknowledge the funding from Prairie Action Foundation and to submit reporting as required by Prairie Action Foundation.

Signature	Date (YYYY-MM-DD)
Name	Title

SECTION D – EDUCATION & AWARENESS DESCRIPTION

Provide the following information regarding your Education & Awareness request.

Education and Awareness Grant Title

Proposed Education and Awareness Initiative

- Summary of Purpose and Objectives of the Initiative.
- Outline the objectives to be achieved and target audience.
- Clearly indicate the expected outcomes and how these will be evaluated.
- Describe how your initiative will benefit the community.
- If you have any community partners, please identify them and describe their role.

Budget

- Provide a budget that is clearly linked to the education and awareness grant request. Include a detailed description.
- Describe your organization’s financial contribution to the initiative (cash or in-kind).
- Provide a list of other financial sources and describe the status of that funding (confirmed or pending).

Application Checklist

- First page of Application Form (with original signature of Board Chair or Designate – not the Executive Director of the organization).
- List of Board of Directors and Officers.
- Most recent Annual Report and Audited Financial Statements.

If you have any questions, please contact:

Prairie Action Foundation

info@prairieaction.ca

Please submit your application via the email below.

info@prairieaction.ca

APPENDIX 1 – DESCRIPTION OF BUDGET CATEGORIES & BUDGET TABLE

The below table is a guide to assist you in developing your budget for your proposal. Please complete as comprehensively as possible.

Budget Table

Expenses			
Budget Category	Total Cost	Amount Requested from PAF	Description of Item
TOTAL			
Funding (Confirmed & Anticipated)			
Funding Source		Amount	
PAF Education & Awareness Grant Requested			
In-Kind			
Other Funding Sources			
TOTAL			