

Introduction

The CARE Grant Research Program furthers *Prairieaction* Foundation's goal to support community-based research that finds solutions to violence and abuse. This program funds qualifying charitable organizations community-based organizations to conduct research that leads to change in our communities across the prairie provinces. This can include initiatives that identify potential strategies, models, and methods that ultimately work toward creating meaningful and positive change in addressing the issues and impact of violence and abuse.

At *Prairieaction* Foundation, we believe that results-oriented research can reduce or prevent violence and abuse in our communities by telling us how effective policies and laws are or how well-designed programs and well-resourced community responses can make a difference in the lives of families and in our communities every day.

The essence of the CARE Grant Program is to fund community-based human services agencies and other registered charities for research that will:

- Identify effective *solutions-oriented* strategies, models, methods to prevent and alleviate violence and abuse, and recommendations for change; and/or,
- Demonstrate the impact of a specific program or approach in providing solutions to violence and/or abuse.

Who Do We Fund?

- Organizations that are registered charities with Canada Revenue Agency;
- Organizations that are grassroots and community-based;
- Organizations that are located/provide services in the Prairie Provinces;
- Organizations that work in partnership with academic researchers;
- Research projects that demonstrate a clearly defined research question related to the reduction or elimination of violence and abuse;
- Research projects where the methodology is appropriate and doable;

- Research projects that have a plan for how research results will be used to improve programs or influence policy or legislation; and
- Research projects that have a plan for sharing the research results.

We Do Not Fund:

- Conferences or travel to conferences;
- Universities and colleges with a community-based organization partner;
- Capital expenditures;
- Funding for ongoing programs;
- Implementation of research recommendations; and,
- Projects where research is not predominant.

How much is a reasonable request?

- CARE Grants can be granted up to \$20,000;
- Budget items should be directly related to the costs of carrying out the proposed research project;
- Eligible costs include salaries and benefits, consulting fees, honoraria materials and supplies, telephone and Internet, and direct costs of travel;

PLEASE NOTE: The maximum hourly rates for student researchers are up to \$20 per hour for Masters students, \$25 per hour for PhD candidates, and \$45 per hour for faculty members. Any budgets submitted that exceed these costs will be reduced accordingly.

You can learn about projects which have been funded in the past by visiting our website www.prairieaction.ca

How do you apply for funding?

We recognize the significant effort that goes into preparing a funding request and we hope that our two-step process will make it as easy as possible.

Step 1 – Submit a **two-to-three-page Letter of Intent by May 15, 2022**. See below for what must be included in your Letter of Intent. The Committee will review all letters and will inform those who will be invited to complete a full application for funding.

Step 2 – For those invited to submit a full application, this **deadline is July 15, 2022**. Should the full application be successful, ethics approval would be required before any dispersal of funds.

What do you put in a Letter of Intent?

If your organization and research project fit the above criteria, provide the following information in a **two-to-three-page Letter of Intent**:

- Primary contact person for Letter of Intent;
- Title, phone number & e-mail address for primary contact person;
- Organization's mailing address;
- Organization's website (if applicable);
- Organization's legal name;
- Charitable Registration Number issued by Canada Revenue Agency;
- Purpose of your organization (vision, mission, and goals); and,
- Project title.

In brief, concise point form:

- Describe your research project, including one point that states clearly what **research question** will be answered and *how the research that you are proposing to complete will help find ways to reduce or eliminate violence and abuse*.

Definition: The research question is the main question that the research project is intended to answer. It must be accurately and clearly defined. It is the central element of both qualitative and quantitative research.

- Describe why the research is needed.
- Who are your partners and what roles will they have in the research project?
- Who is your academic partner and who is the Principal Investigator?
- Describe your research methodology. Why do you think this is the best methodology to answer your research question?

- How will the results of the research be used?
- How will you evaluate/measure the results of the research?
- Estimated project budget and the amount you are applying for

What is the review process for the Letters of Intent?

The CARE Grant Program's Advisory Committee will review the Letters of Intent and will inform organization who will be invited to submit a full proposal. The final approval for funding will come from Prairieaction Foundation's Board of Directors.

The following criteria will be used to assess the Letters of Intent:

1. Does the organization and research project meet CARE's eligibility criteria?
2. Is the research question clear and relevant? The research project must be **solution oriented and answer a question** that will allow your organization to *break-the-cycle of violence and abuse*.
3. What are the expected outcomes in terms of the results being used within the community that your organization serves and how will the outcomes be measured?
4. Is the research methodology appropriate, rigorous, and doable?
5. Is there a plan for how the research results will be used?
6. Has the organization developed appropriate partnerships with an academic researcher(s) or other partners?
7. Is the budget realistic and clearly linked to project activities?
8. What is the dissemination plan to share learning from research results?
9. Can the results be implemented by other organizations?
10. Where possible, does the proposed research project address the issues of diversity and equality, including race, ethnicity, age, sexuality, religion, and ability?

11. Has the charity previously received a CARE grant? What were the reported results of that support?

Grants may be allocated with consideration of location (ie: urban, rural and Northern regions), with priority given to underserved communities.

What is the deadline for Letters of Intent?

Letters of Intent must be submitted electronically as a Microsoft Word or PDF file. Letters of Intent must be received by email **no later than May 15, 2022.**

Email: info@prairieaction.ca

Subject Line: CARE Grant Program Application

If you have any questions, please contact:

info@prairieaction.ca